



Day / Date: Tuesday 13 September 2016

Location: The Coffee Club, Park Road, Milton

Members: Carla Pinder (CP); Michael Bates (MBa); Mick Cumming (MC); David Everett (DE);
Geoff HALLMANN (GH); Barry Foat (BF).

Apologies: Mal Mackay (MM); Mark Bramwell (MBr)

MINUTES

1. **Meeting opened:** 6:34pm
2. **Minutes of previous meeting**
 - 2.1 **Read, tabled and moved as being true and correct (MC)**
 - 2.2 **Seconded:** GH
3. **Inward Correspondence – General**
 - 3.1 Inward general correspondence read, tabled and moved as being true and correct (MC)
 - 3.2 **Seconded:** MBa
4. **Outward Correspondence – General**
 - 4.1 Outward general correspondence read, tabled and moved as being true and correct (MC)
 - 4.2 **Seconded:** DE
5. **Matters arising from previous minutes**
 - 5.1 **Grants (GH)**

Action: GH to provide links of grants to Secretary (Clubs; Lord Mayor; other)

Completed: Yes
 - 5.2 **Development (GH)**

Issue: Is there a development plan? No

Issue: Is there a succession plan for LL? No

Issue: Is there a Policy? Yes (published on website)

Action: GH to commence structure plan in consultation with PL

Completed: Ongoing
 - 5.3 **Position Description of Regional Directors (GH)**

Issue: Are Regional Directors aware of their responsibilities i.e. a PD? No

Action: MC to create Regional Director PD

Completed: Ongoing

5.4 Yellow Card (RG)

Issue: Not compulsory Discussed whether QBUA would support the Yellow Card. Agreed to support methodology in Principle.

Action: RG to forward spreadsheet of yellow cards to MC

Completed: No

5.5 Incident Report (MBa)

Issue: New Incident report tabled for acceptance

Action: MBa to make minor changes. Accepted in principle.

Completed: Ongoing

5.6 BQ Club Meetings (RG)

Issue: QBUA has been invited to attend the club meetings with BQ

Action: To attend in late August, date TBA.

Completed: Not invited!

5.7 Seminar (MBr)

Issue: Written program

Action: L/L specific drills to be incorporated.

Completed: Yes

6. Financial Report

6.1 Financial report read, tabled and moved as being true and correct (MBa)

6.2 Seconded: MC

7. Inward Correspondence – Financial

7.1 Inward Financial correspondence read, tabled and moved as being true and correct (MBa)

Invoice r.e. new website (\$1,351,50)

Development for Seminar (\$290)

7.2 Seconded: GH

8. Outward Correspondence – Financial

8.1 Outward financial correspondence read, tabled and moved as being true and correct (MBa)

8.2 Invoice to Metro (\$1,200)

8.3 Seconded: DE

9. Development Report (MBa)

9.1 Development report read, tabled and moved as being true and correct (Mba)

9.2 Seconded: MC

10. Inward Correspondence – Development

10.1 Nil

11. Outward Correspondence – Development

11.1 Nil

12. General Business

12.1 Matter: Appointments (CP)

Issue: It was requested that the State Director receive details of appointed umpires each week along with a list of those umpires who volunteered their availability.

Action: Agreed for the games delegation officer to forward details to State Director each week prior to games commencing.

12.2 Matter: Seminar (MC)

12.2.1 Issue: 64 Participants

Action: MC to note in minutes

12.2.2 Issue: 47 new yellow shirts

Action: MC to note in minutes

12.2.3 Issue: Survey Monkey Questions

The questions were discussed and agreed to be published via email to all attendees.

Action: MC to complete and invite responses

12.2.4 Issue: Three (so far) interested in taking written exam.

Action: MC to note in minutes

12.1 Matter: Charter (MBa)

Issue: To review and provide feedback

Action: Carry over until October Meeting

12.2 Matter: Under 16 State Titles (GH)

Issue: GH indicated he had completed umpire roster and discussed his expectations of umpires for the tournament. Running 3 umpire games where possible.

Action: MC to note in Minutes.

12.3 Matter: \$150 vouchers (GH)

Issue: QBUA has been granted leave to apply for \$150 vouchers for under age youth to apply.

The management of this is for youth whose parents have a health-care card, apply to their club and have \$150 reimbursed via the scheme.

Action: To commence next application period.

12.4 Matter: Further training (BF)

Issue: The matter of further training umpires during the season was discussed. It was agreed that further training during the year would be beneficial. It was also moved that umpires be notified that it was the expectation of QBUA to have all umpires attend training sessions to keep their accreditation current.

Action: To consider how to commence this training and where and to discuss in more detail in the October Meeting.

12.5 Matter: Instructor training (MBa and MC)

Issue: The matter of instructing the instructors was brought up. It was suggested that 'trainee' instructors be able to instruct at level O seminars in an attempt to further their skills and 'qualify' as an instructor.

Action: To discuss with Instructors and State Director.



12.6 **Matter: Level O requests (MBa)**

Issue: MBa indicated that All Stars and Wests had requested a Level O Seminar be held. Suggested both clubs combine for one Seminar. Suggested to be held at Wests.

Action: To be discussed with MBr upon his return.

13. **Meeting Closed:** 7:55pm